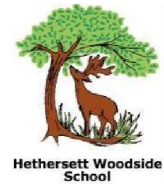


Hethersett Woodside Primary & Nursery School

Employment Details



Job Title:	Teaching Assistant
Contract:	Full Time / Part Time
Level and Scale Point:	Scale C

Job Description

- Support children to access a broad and balanced curriculum on an individual or small group basis
- Assist children with significant barriers to learning
- Good understanding of early child development and EYFS
- Give extra support to children with special educational needs, disabilities or with English as an additional language
- Establish good relationships and support children in their educational and social development
- Promote inclusion and acceptance of all children
- Set challenging and demanding expectations and promote self-esteem and independence
- Provide feedback to pupils in relation to progress and achievement under the guidance of the teacher
- Create and maintain a purposeful, orderly and supportive environment, in accordance with lesson plans and assist with the display of children's work
- Help the teacher to develop learning programmes and activities, and adapt appropriate materials, sometimes in line with outside agency recommendation
- Monitor children's responses to learning activities/teaching programmes and accurately record achievement/progress as directed
- Provide regular and detailed feedback to teachers on children's achievement
- Promote good behaviour, dealing promptly with conflict and incidents in line with policy and encourage children to take responsibility for their own behaviour
- Establish good relationships with parents
- Support the use of ICT in learning activities and develop children's competence and independence in its use
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection
- Take part in training, meetings and reviews

Hethersett Woodside Primary & Nursery School

- Be aware of and support difference and ensure all children have equal access to opportunities to learn and develop

Person Specification

	Essential	Desirable
Qualifications and Experience	<ul style="list-style-type: none"> • Previous experience of working in a primary school setting • Secondary school level education 	<ul style="list-style-type: none"> • Previous experience working in KS2 • Relevant qualification with regard to working with children, such as NVQ 3
Organisation	<ul style="list-style-type: none"> • Ability to prioritise and organise • Ability to recognise and identify problems • Ability to record and pass on information accurately 	<ul style="list-style-type: none"> • Ability to access and organise information using online platforms
Skills and Interests	<ul style="list-style-type: none"> • Nurturing, child-centred approach • Ability to encourage and enable others to develop their full potential 	<ul style="list-style-type: none"> • Learning intervention programmes • First aid • Passion for an aspect(s) of our broad and balanced curriculum
Disposition and Attitudes	<ul style="list-style-type: none"> • Ability to build relationships and to lead and work as part of a team • A friendly, helpful, caring and flexible approach • Open-mindedness and patience • A commitment to equal opportunities • Ability to maintain confidentiality in all school matters 	<ul style="list-style-type: none"> • Showing ambition to further professional development, taking on additional responsibilities

Hethersett Woodside Primary & Nursery School

Attributes and Professional Conduct	<ul style="list-style-type: none">• Commitment to personal professional development• Reasonable personal presentation• Excellent punctuality	<ul style="list-style-type: none">• Flexible approach and aspirations to lead some whole-class teaching
--	--	---